



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

September 12, 2007

Melinda Fowler Allen, Treasurer
Every Republican Is Crucial (ERICPAC)
25 East Main Street, Suite 200
Richmond, VA 23219

Response Due Date:
October 15, 2007

Identification Number: C00384701

Reference: April Monthly (3/1/07-3/31/07) and July Monthly (6/1/07-6/30/07)
Reports

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following item:

-Your February Monthly (1/1/07-1/31/07), March Monthly (2/1/07-2/28/07), April Monthly (3/1/07-3/31/07), May Monthly (4/1/07-4/30/07), June Monthly (5/1/07-5/31/07) and July Monthly (6/1/07-6/30/07) Reports combined, disclose limited payments for administrative expenses. Administrative expenses are payments made for the purpose of operating a political committee including, but not limited to, rent, utilities, salaries, telephone service, office equipment and supplies. Any such payments to a person aggregating in excess of \$200 in a calendar year must be disclosed on Schedule(s) B supporting Line 21(b) of the Detailed Summary Page. 2 U.S.C. §434(b)(5) If these expenses are being paid by a connected organization, your Statement of Organization must be amended to reflect this relationship. 2 U.S.C. §433(b)(2) In addition, if expenses have been incurred but not paid in a reporting period, the activity should be disclosed as a debt on Schedule D, if the obligation is \$500 or more, or outstanding for sixty days or more. 11 CFR §104.11

Any goods or services provided to your committee by a person, except volunteer activity (i.e., a person's time), would be considered an in-kind contribution from that person, and would be subject to the disclosure

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